



## TERMS AND CONDITIONS:

### Participation fee includes:

A full day of insightful information on the newest and most innovative marketing techniques. Full access to all keynote speakers, lunches and Coffee / Tea / Snack breaks.

Organisers reserve the right to alter event agenda/date or cancel with full refund. Neither the organisers nor the suppliers will be held responsible for any injury, loss or damage incurred to participants at the event. Right of participation reserved.

### Cancellation Policy:

5 workday cool off period is in place on receipt of your booking details. After 5 workdays our cancellation terms will take effect. Written cancellations by e-mail received more than 60 calendar days before the conference date will result in 25% cancellation fee. Cancellations received between 30 and 60 calendar days prior to the conference start date will result in 50% of the invoice being payable / non refundable.

No refunds will be made less than 30 calendar days prior to the conference - all registered delegates will be charged the full amount or be liable to make necessary payment. Substitutions are allowed at any time, provided Living Your Brand and notified in writing before the event.

### Payment details:

Payment must be made within 14 days of receipt of invoice unless invoice is within 14 days of the event date. In this case payment is due before the event. Entry to the event can be refused if payment has not been received by the time the event commences. Payment should be made via credit card or electronic funds transfer.

### Discounts:

For group discounts (more than 5 attendees from the same organisation), please contact the organisers at [info@imcconference.com](mailto:info@imcconference.com)

### Privacy Policy:

We take your privacy seriously and will take all measures to protect your personal information. Any personal information received will only be used to fill your order. We will not sell or redistribute any personal information.